



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS JULY 19, 2017 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD office commencing at 6:00 p.m. on July 19, 2017. Present at the meeting were the following Directors:

Director Adams
Director Buescher
Director D'Alessandri
Director Mina

President Bianchi was absent.

Staff present:

Rob Holmes, General Manager and Secretary
Cher Ruzek, Office Manager and Assistant Secretary
Theresa Snyder, Accounting Administrator

Vice President Buescher led the flag salute.

B. Sheriff

Deputy Deputy Garcia gave the Sheriff's Report for June 2017 and updated the Board on July activities. He reported on three recent burglaries and two stolen vehicles resulting with a suspect in custody in each case; a sexual assault investigation; a stabbing incident; eradication of marijuana cultivation, and the arrest of a reckless driver. The written report is on file with the District.

C. Public Comment

Patricia Cargould asked that District personnel remove any Mylar balloons from street signs as they have caused power outages.

The following District residents and residents that live on or near the portion of Sandia Creek Drive out of the District boundaries (San Diego County) spoke regarding traffic concerns on Sandia Creek Drive:

Guy Kinsman, Roberta Peterson, Steve Bussen, Matt Nelson, George Wilkinson, Becky & Mark Oslund, Steve Nelson, Luci Ralston, Elizabeth Thomas, Mike Worlund, Michael Donnelly, Belinda Rodriguez, John & Georgie Moures, Fabian (last name not available), Mick Gallagher, Wilson Stacks, and Rick Saalhoff.

Vice President Buescher suggested that the District residents and the San Diego County Sandia Creek Road Committee meet with the De Luz CSD Engineering Committee to discuss potential solutions.

A few other residents spoke whose names were not audible.

D. Information Only

The Board received the June Financial Report, Statement of Investment Policy, Notice of General District Election, and resignation letter of District Legal Counsel: Law Offices of Scott & Jackson.

E. Consent Calendar

Motion was made by D'Alessandri, seconded by Mina, to approve the Consent Calendar.

1. Minutes of the June 21, 2017 Regular Board Meeting
2. Minutes of the June 28, 2017 Special Board Meeting
3. General Fund Claims (for ratification): \$97,204.16
4. Sheriff's Fund Claims (for ratification): \$28,394.70

The motion carried unanimously.

General Counsel

Not represented.

F. CSDA Board of Directors Election

Assistant Secretary Ruzek presented qualification sheets for five (5) candidates seeking to fill Seat C in Region 6 of the California Special Districts Association (CSDA) Board of Directors, and informed the Board to select one (1) candidate. Discussion followed.

Motion was made by Buescher, seconded by D'Alessandri, to vote for Michael Mack for Seat C, Region 6 for the California Special Districts Association Board of Directors.

The motion carried unanimously.

G. Election of SDRMA Directors

Assistant Secretary Ruzek presented qualification sheets for seven (7) candidates running for Director of the Special District Risk Management Authority (SDRMA) and informed the Board to select up to four (4). Discussion followed and the Board chose to cast a vote for one candidate, David Aranda.

Motion was made by D'Alessandri, seconded by Mina, to adopt Resolution No. 2017-12:

Election of Directors to the Special District Risk Management Authority Board of Directors

The motion carried unanimously.

H. Transfer of AD85-1 Excess Funds

Accounting Administrator Snyder explained that the bonds for Assessment District No. 90-1 have been retired; excess funds earned from the interest bearing account remain in the Redemption and Reserve Funds, and requested that the funds be transferred to the General Fund of the District.

Motion was made by D'Alessandri, seconded by Mina, to adopt Resolution No. 2017-13:

Authorizing the Transfer of AD90-1 Surplus Redemption Funds and Reserve Funds to the District's General Fund

The motion carried unanimously.

I. Ad-hoc Marketing Outreach Committee Report

Director D'Alessandri reported that at their recent meeting, the Committee reviewed marketing materials from Sentium Strategic Communications.

J. Finance Committee Report

Director Mina reported that at their recent meeting, the Finance Committee discussed the CHP contract proposal.

K. Approval of California Highway Patrol Contract

A two-year contract in the amount of \$78,349.44 was presented to the Board for consideration at last month's meeting and Staff was directed to inquire about a termination

clause. Discussion followed. It was the consensus of the Board to approve the contract subject to the District having input and discretion with regards to flexibility in shift schedules, guaranteed staffing versus volunteer assignments, and a cancellation clause.

Motion was made by Mina, seconded by D'Alessandri, to approve the CHP contract subject to the District's input and discretion regarding shift schedules, staffing levels, and cancellation clause.

The motion carried unanimously.

L. Engineering Committee Report

Director Buescher reported that at their recent meeting, the Engineering Committee reviewed and discussed the accident involving District vehicles; progress of debris removal on the FEMA sites; installation of cautionary signs on El Prado Road; the completion of SCE Los Gatos - Phase I construction project; a new patch repair design, and the upcoming crack seal project.

M. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board on the progress of the environmental portions of the FEMA projects.

The Board adjourned to Closed Session.

Closed Session

N. The Board met in closed session pursuant to the provisions of Government Code Section §54956.9(d)(2): Conference with Legal Counsel concerning potential litigation (one case) Thomas.

O. The Board met in closed session pursuant to the provisions of Government Code §54957: Review the performance of a public employee (General Manager).

P. The Board met in closed session pursuant to the provisions of Government Code §54957(b): Consideration of appointment or employment of public employee.

The Board reconvened in open session.

With regard to Agenda Item N, Vice President Buescher reported that it was the consensus of the Board to reject the claim of Thomas in its entirety.

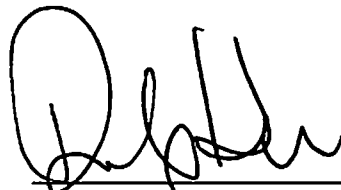
With regard to Agenda Item O, Motion was made by Adams, seconded by Mina, to increase the General Manager's salary by 10%. An amendment to the contract will be presented for ratification at next months' Board meeting.

The motion carried unanimously.

With regard to Agenda Item P, it was the consensus of the Board to proceed with Ashley Wedding's law firm for the preparation and negotiation of the new General Manager's contract once she and the firm have been vetted using the criteria stipulated to the Committee, and the contract is not to exceed six (6) hours at \$275 per hour without prior Board approval. If Ashley Wedding's firm fails to meet the criteria set by the Board, it is the consensus of the Board to proceed to the next candidate, Best, Best & Krieger, for more information.

Q. Adjournment

There being no further business, Vice President Buescher adjourned the meeting at 9:31 p.m.



Rob Holmes, Secretary
Board of Directors

ATTEST:



Bryan Buescher, Vice President
Board of Directors